10 words to know when looking for a job

1. COMMITTEE
   a group of people who represent a larger group or organization, chosen to do a particular job

2. ENTRY-LEVEL
   an entry-level job is at the lowest level in a company or organization

3. SKILLED
   a skilled job needs someone who has ability and experience

4. CUSTOMER-FACING
   dealing directly with the customers of a business

5. FREELANCE
   freelance work is done by a person who is temporarily contracted by a company for a particular service or task

6. VOLUNTARY
   voluntary work is done for no pay

7. FULL-TIME
   done for the number of hours that people normally work in a complete week

8. NINE-TO-FIVE
   a nine-to-five job is a normal office job, in which you usually work from nine o’clock until five o’clock

9. PROBATIONARY
   a probationary period is a time during which someone who has been given a new job is watched to see whether they can do the job well and stay in the position

10. COLLABORATE
    to work with someone in order to produce something

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